

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Food Services Division

TO: Food Services Managers
Area Food Service Supervisors

Date: April 8, 2024

FROM: Brandee Verrett, Branch Human Resources Manager
Food Services Division

SUBJECT: ASSISTANCE FOR ACCESSING YOUR EVALUATIONS

FOOD SERVICE MANAGERS

If you need assistance accessing the performance evaluations for the employees assigned to your school, please send an email to the HR Representative for your region/Area Supervisor. Please see page two (2) for the HR Rep Assignments roster. Please also cc: Brandee Verrett| brandee.verrett@lausd.net on your email.

AREA FOOD SERVICE SUPERVISORS

If you need assistance accessing the performance evaluations for the Food Service Managers, assigned to you, please email Brandee Verrett| brandee.verrett@lausd.net.

HR REPRESENTATIVES

When adjusting evaluation assignments, be sure to correct the Area Supervisor assigned to the Food Service Manager, when you notice it is either missing or incorrect.

REMOVING STAFF WHO ARE NOT ASSIGNED TO YOU

Please read the pdf. instructions below, to remove staff from your evaluation list.

Thank you,

Cc: Regional Managers
HR Reps

Food Services Division
HR Representative/Senior HR Representative Assignments

Valerie Bell, Senior HR Rep	
Region	Area Food Service Supervisor
South	Carolyn Flemister Courtney Benjamin Huy Nguyen Nicole Anthony Steven Byan Anthony Uribe

Regina Cooks, HR Rep	
Region	Area Food Service Supervisor
North	Theo Okuribido Vanessa Hatem Jeanette Valdez Angela Nichols Amber Howard Sheilah Hernandez Maribel Maloles

Babatu Hansen, HR Rep	
Region	Area Food Service Supervisor
West East	Jonathan Butts Roxanne Daguro Cecilia Milner Tumara Arnett Chongbo Fan Margie DeGlorie

Judith Garcia, Senior HR Rep	
Region	Area Food Service Supervisor
East West	Camille Saikaly Robert Milner Stephanie Ou Saul Del Castillo Christina Butts Brian Glick